



Aluminum Flagpole Installation Instructions

These are general aluminum flagpole instructions. The flagpole that you choose will include instructions specific to that unit. Our flagpole experts are available to answer questions concerning [selecting the right flagpole](#) for your application and specific installation instructions. Contact us at 1.800.950.4061.

1. Dig foundation hole four to six times the butt diameter of the flagpole.
2. Set the foundation tube so that the top of the foundation tube is two inches above grade.
3. Plumb foundation tube and brace so that it will not move during the pouring of the concrete.
4. Pour concrete and trowel up even with top of foundation tube. Keep inside of foundation tube dry.
5. NOTICE: Never store flagpole outdoors without removing cardboard shipping tube and protective wrapping as it can stain the flagpole. Lay pole on saw horses and unwrap.
6. Screw the truck pulley into the top of the pole, using a wrench to ensure a tight fit. If cap-style truck is used, be sure set screws are well tightened.
7. Screw ball (if included) into truck and tighten ball set screw. Ball should be tightened into truck tightly by turning stem of ball with wrench. Do not tighten by turning ball proper.
8. If flash collar is provided with pole, slide collar on from the bottom of pole to above cleat level and attach cleat with one screw to hold flash collar until after erection of pole. Then remove cleat, slide collar down, and replace cleat. Caulk between the collar and the pole with waterproof sealant (like roofing cement or asphaltum sealant).
9. Thread rope through sheave (pulley) of truck and tie the ends together so that the rope will not drop out of the sheave during erection of the pole. (Not for internal halyard poles)
10. Erect pole into foundation tube and center it. Turn so that cleat(s) holes are in the direction desired.
11. Place wood wedges (supplied by others) between the pole and foundation tube and plumb pole.
12. Pack dry sand between the pole and foundation tube. Leave two inches void at the top and fill with waterproof sealant to keep water out of sand.
13. Loop snaps on rope, space properly for flag size being used (not on internal halyard poles)

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